



BRANDYWINE SCHOOL *of* WIZARDRY

This document includes descriptions for BSW student leadership roles for which we welcome students to apply if they feel that they match the qualifications.

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The application process and a note to parents

When students apply for any of the positions noted in this paperwork, we speak with the “professors” who have worked with that student to glean their insights regarding readiness and suitability. We consider the student’s application, availability, and the way each has communicated their interest themselves rather than through a parent (if possible). Since students will bear the responsibilities involved with a position, parents reaching out to find out about the application process and submitting the application sends a signal that the student may not yet be ready to take on a lead role.

Prefects and Head Students continue to register for camps. Prefects also register for one-nighters though head students no longer register for one-nighters but must email us about their desire to participate in a one-nighter at least two weeks prior to the event. Information as to why lead students are considered campers and register for camp is included after a description of each position.

LEAD STUDENT APPLICATIONS DUE BY MAY 10. THESE MAY BE POSTED BY LETTER OR SUBMITTED VIA MUGGLE EMAIL.

Prefect Process

Prefects register for camp and one-nighters as usual.

Requirements:

- ★ At least a rising 8th grader by the start of camp (While this is the standard age, there are opportunities for students showing signs of readiness prior to 8th grade to become a prefect.)
- ★ Participant of our wizarding programs for at least 2 years (attendance of at least 2 camps)
- ★ Registered for at least one full day week of camp in the upcoming summer.
- ★ Committed to attend lead student training held (inquire with the office regarding the date if it is not yet released).
- ★ Committed to attend the Annual House Cup fundraiser for the local library. All wizarding, as well as BLC team members, volunteer their time preparing and/or hosting this event. It is held on the **third Saturday evening every August. Lead students volunteer 3 - 9pm.**
- ★ Take part in the application process- Students must submit a Prefect application.
 - Find lead student applications on the “Join Our Team” page www.brandywineschoolofwizardry.com. Applications due by **May 10.**
- ★ **Arrival and departure times**
 - Camp arrival and departure times: 8:40am – 3:15 pm
 - If registering for a one-nighter, arrival and departure times are 3-8:45pm

Any changes to your availability/schedule MUST be communicated with office staff via e-owler sent to wizards@brandywinelearningcenter.com. This includes any changes that affect days of prep, training, camp, and the House Cup.

- ★ Acceptance will be based on the following –
 - Completed application.
 - Have demonstrated past, clear examples of the following –
 - Being responsible, a role model
 - Inclusivity of all students
 - Actively engaged in wizard camp activities and maintaining the magic
 - Exhibiting leadership qualities in a friendly manner
 - Preference given to attendees of at least 1 prep day (or an alternative).
 - A student is not guaranteed to be selected as a prefect, though they can apply for the following camp season.

Prep days involve working together on program related materials. These have turned into special, fun times when lead students get to know each other while helping to prepare for camp.

Head Student Process

Head students are campers and register for camp. They do not register for one-nighters but must email the office at least two weeks prior to the event to participate.

Requirements:

- ★ At least a rising 9th grader (While this is the standard age, there are opportunities for students showing signs of readiness prior to 9th grade to become a head student.)
- ★ Participant of our wizarding programs for at least 3 years (attendance of at least 3 camps)
- ★ Registered for at least one week of camp in the upcoming summer.
- ★ Committed to attend a lead student training (check for specific dates for the upcoming year).
- ★ Committed to attend the Annual House Cup fundraiser for the local library. All wizarding, as well as BLC team members, volunteer their time preparing and/or hosting this event. It is held on the **third Saturday evening every August. Lead students volunteer 3pm – 9pm.**
- ★ Take part in the application process. Students must submit a Head Student application.
 - Find lead student applications on the “Join Our Team” page of www.brandywineschoolofwizardry.com. Applications due by May 10.
- ★ **Arrival and departure times**
 - Camps– 8:30 am- 3:30 pm
 - If registering for a one-nighter, arrival and departure times are 3-8:45pm

Any changes to your availability/schedule MUST be communicated with office staff via e-owler sent to wizards@brandywinelearningcenter.com. This includes any changes that affect days of prep, training, camp, and the House Cup.

- ★ Acceptance will be based on the following –
 - Completed application.
 - Have demonstrated past, clear examples of the following –
 - Successful prefect experience (on time, follows color code)
 - Being responsible and reliable, a role model
 - Communication when cannot be in attendance of a lead student commitment.
 - Inclusivity of all students
 - Actively engaged in wizard camp activities and maintaining the magic
 - Exhibiting leadership qualities in a manner that is friendly.
 - Preference given to attendees of at least 1 prep day (or alternative)

A student is not guaranteed to be selected as a head student though they are welcome to reapply as a prefect and apply as a head student for the following camp season. Head students differ from prefects in age, experience in our program, and demonstrate the ability to handle more responsibilities than those that a prefect would be assigned.

Prep days involve working together on program related materials. These have turned into special, fun times when lead students get to know each other while helping to prepare for camp.

Apprentice Process

First level at which students do not need to register for camp or one nighters.

- ★ At least 11th grade or 16 years old (While this is the standard age, there are opportunities for students showing signs of readiness prior to the age of 16 to become an apprentice.)
- ★ At least 3 years (attendance of at least 3 camps)
- ★ Eligible to receive service hours.
- ★ Committed to apprentice for at least one week of camp and to arrive by 8:15am each camp day.
- ★ Committed to attend a professor training held [date]
- ★ Committed to attend the Annual House Cup fundraiser for the local library. All wizarding, as well as BLC team members, volunteer their time preparing and/or hosting this event. It is held on the **third Saturday evening every August. Apprentices and professors volunteer 1:30pm - 9pm.**
- ★ Take part in the application process. Students must submit an apprentice application.
 - Find lead student applications on the “Join Our Team” page of www.brandywineschoolofwizardry.com. Applications must be received by **May 10, 2023**.
- ★ **Arrival and Departure Times**
 - **Camps**
 - Chester Springs Camps: 8 am – 4:30 pm
 - Non-Chester Springs Camps: 8:15-4pm
 - **One-Nighter** When volunteering for this, email/call office to arrange; arrival & departure times: 2-9pm

Any changes to your availability/schedule MUST be communicated with office staff via e-owler sent to wizards@brandywinelearningcenter.com. This includes any changes that affect days of prep, training, camp, and the House Cup.

- Successful prefect & head student experience (on time, follows color code)
- Being responsible and reliable, a role model
- Communication when could not be in attendance of a lead student commitment.
- Inclusivity of all students
- Actively engaged in wizarding camp activities and maintaining the magic
- Exhibiting leadership qualities in a manner that is friendly.
- Preference given to attendees of at least 1 prep day (or alternative)

A student is not guaranteed to be selected as an apprentice, though they are welcome to change towards being a head student and apply for the following camp season. Apprentices differ from head students in age, experience in our program, and demonstrate the ability to handle more responsibilities than those that a head student would be assigned.

Professor's Helpers

This role is offered to registered students who are older than 13 years old, and who wish to assist the wizarding staff when possible while also attending the camp.

Prefects and Head Students are Still Campers

We started the lead student program a few years ago when many parents and students asked for options to continue in the camp program beyond the age of 12. This was an exciting new path to stay connected with people we already knew and loved! Over the last few years, the lead student program has continued to grow and evolve. A wonderful challenge has been to keep up with it.

Lead students are still campers – “class” curriculum and new games and experiences are written to accommodate multiple age levels. In the meantime, lead students are given the chance to have an increasing leadership role with increasing amounts of responsibilities while being a camper.

We are thankful for the many great patterns that have inadvertently resulted from the lead student program and its original intention.

1- Lead students help create a wonderful camp experience for us all in enumerable ways such as helping quieter children feel included (a major lead student responsibility), accompanying students to find a missing item, being a role model for younger campers including the effect of children seeing older students immersing in the magic with them.

2 -The lead student program has turned into many lead students' first "job like" experience. To take on these roles, students build real world job skills as they get older. Some of our lead students have even moved on to work for the wizarding, academic, and administrative-support sides of the company.

Each lead student role is not meant to be just a year like it is when taking, for instance, high school math classes: Algebra 1 this year, Algebra 2 next year... The guidelines are not hard and fast rules. It is not a strict policy that a prefect is a rising 8th grader, for example. While some students show signs of readiness earlier than others, other students need more time and guidance.

We are working to provide specific feedback to our students (positive and goal areas), to update the application process, get information out on a more consistent timeline, respond faster, and provide clearer information. New and current BSW team members are taking on more lead student responsibilities to help streamline and manage the program.

Overall, our original goal of staying connected with our students remains our guiding premise.

Given the above, lead students are still considered as campers, so we still need to count them in registration numbers and caps on how many students we can accommodate.

Lead students (both Prefects and Head Students) register and pay for camp, though Head Students don't have to pay for one-nighters (but need to let us know they want to attend at least two weeks prior to the event).

Once a student is an apprentice, they do not pay for camp and can receive service hours for senior projects, school requirements, and clubs (i.e. Honor Society). This is typically at the age they would be beyond the 15-16-year-old camp age limit. Apprentices can apply as a junior assistant to move on to a paid position.

Thank you for the privilege of working with you!